

SAINT FRANCIS SCHOOL
 2707 Pamoia Road Honolulu, HI 96822
 Phone: (808) 988-4111 Fax: (808) 988-5497
www.stfrancis-oahu.org
TEACHER APPLICATION FORM

Name:	Last	First	Middle	Social Security #
Mailing Address	City	State	Zip	Telephone Number
				Cell phone Number
Religious Affiliation		Citizenship <input type="checkbox"/> US Citizen <input type="checkbox"/> Other		
Roman Catholic _____		<input type="checkbox"/> Other:		
PERSONAL STATUS				
<input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED <input type="checkbox"/> RELIGIOUS BROTHER/SISTER <input type="checkbox"/> PRIEST				
PREFERENCES				
AVAILABILITY: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part Time Earliest Available Date:				
GRADE: <input type="checkbox"/> Kindergarten <input type="checkbox"/> 1 st thru 6 th Grades <input type="checkbox"/> 7 th thru 12 th Grades				
SUBJECT: <input type="checkbox"/> Religion <input type="checkbox"/> Language Arts (specify)				
<input type="checkbox"/> Social Studies <input type="checkbox"/> Mathematics (specify)				
<input type="checkbox"/> Hawaiian Studies <input type="checkbox"/> Science (specify)				
<input type="checkbox"/> Art <input type="checkbox"/> Music <input type="checkbox"/> PE <input type="checkbox"/> Health <input type="checkbox"/> Coach				
<input type="checkbox"/> Library Science <input type="checkbox"/> Counseling				
<input type="checkbox"/> Computer Skills <input type="checkbox"/> Other (specify)				
PROFESSIONAL INFORMATION				
Secondary (High School) Institution				Year Graduated:
Undergraduate Institution(s)	City/State	From	To	Degree
		Mo/Yr	Mo/Yr	Field
Graduate	City/State	From (Mo/Yr)	To (Mo/Yr)	Degree
				Field
Other Institution(s)	City/State	From (Mo/Yr)	To (Mo/Yr)	Units
				Field
Intern Teaching	City/State	From	To	Grade
				Subjects
Teaching Credential(s)	City/State	Date Issued		Expiration
Years of Teaching (Complete Yr/Sem., Full-time experience)				
Diocese of Honolulu		_____ Yrs	_____ Semesters	

Other US Schools	_____ Yrs	_____ Semesters
Foreign Schools	_____ Yrs	_____ Semesters

Teaching Experience (In order of most recent full time completed year/semester)

Schools	City/State	Yrs.	From/To	Grade/Subject	Reason for Leaving
1. _____					
2. _____					
3. _____					
4. _____					
5. _____					
6. _____					

Other Work Experience (include tutoring, sub/part-time and military experience)

Name of Firm/Institution	City/State	Nature of Work	From/To	Reason for Leaving-

The following questions are to be answered only after reading the Mission and Philosophy Statement:

- Are you willing to support the philosophy of Catholic Education () Yes () No
- Are you willing to support our Religious Requirements () Yes () No

PLEASE COMMENT ON "NO" RESPONSES: _____

- Have you had a serious illness within the past two years which would affect your performance? () Yes () No
- Have you ever been arrested or convicted of a crime which would have a substantial relationship to the functions and responsibilities of this position for which you are applying? () Yes () No
- Were you ever suspended, dismissed or asked to resign from any teaching position? () Yes () No
- Have you ever had a teaching certificate suspended or revoked by any state? () Yes () No

PLEASE COMMENT ON ANY "YES" RESPONSES: _____

CERTIFICATE OF APPLICANT

I hereby certify that the statements made on the application are true, complete and correct to the best of my knowledge and belief. I understand that the terms of the contract are subject to change should the information provided be inaccurate or cannot be officially verified.

I hereby authorize Saint Francis School to obtain information from my current and past employers or from any individual listed on this application form and attachments. I waive the right to hold liable those persons for providing any requested information. It is understood that such information is to be absolutely privileged, confidential and used only in determining any qualifications for employment and assignment.

I agree that any willful omission or falsification of material facts in this application which would ordinarily be used as a basis for not hiring me will constitute sufficient reason for immediate dismissal.

I understand that unless this application is completed within three months, it will be considered withdrawn.

Legal Signature of Applicant: _____ Date: _____

___Application	___Resume	___Official Transcript
___Three recommendations (1 one from immediate employer)		___Criminal Background Check

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MISSION

“QUALITY CATHOLIC EDUCATION IN A SPIRIT OF JOY”

PHILOSOPHY

Saint Francis School sponsored by the Sisters of Saint Francis of the Neumann Communities, strives to provide academic excellence in a Christian context for young women and men. The school does not discriminate based on ethnicity, religion, sex, or socioeconomic status. In keeping with the Franciscan mission to the poor, Saint Francis offers an affordable, quality, Catholic education to all.

Saint Francis School endeavors to develop each student spiritually, academically, physically, emotionally, and socially. The combined efforts of the family, Church, school, community, and society are vital to gospel living and achieving fulfillment of the whole person. The school's chief task is to cultivate faculties which the student can use together with others towards the attainment of a common dignity for all.

The school accomplishes its objectives through a liberal arts education where students are encouraged to inspire, explore, and discuss ideas in search of truths, both religious and secular. This search sets the foundation for an informed, responsible, active, and contributing member of the Church and the global community.